



Abdurakhmon Abdurafikhov

Country :Uzbekistan

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EDUCATION

Sartepo professional College of Tourism
2016–2018
Major: Tourism and Hospitality Management

OLJ Language Academy, Japan
2022–2024
Intensive Japanese and English Language Studies

Yorkville University in Toronto— 2024
Foundation year

SKILLS

Communication skills
Time management
Problem-solving
Adaptability
Technical literacy
Multilingual ability
Stress resilience
Team-collaboration

LANGUAGE

Farsi — Native(C2)
Uzbek — Native (C2)
Russian — Native (C2)
English — Upper Intermediate (B2)
Japanese Intermediate (B1)
German — Beginner(A1)

ABOUT ME

I am a goal-oriented and open-minded young professional, eager to gain new knowledge and experience. I strive for continuous professional growth and skills development. I am able to work effectively both in a team and independently, valuing responsibility, discipline, and high-quality results.

PROFESSIONAL EXPERIENCE

2018

July

–

2020

May

2018

June

–

2020

December

2021

April

–

2022

March

Hotel Receptionist

Zafarbek Hotel, Uzbekistan

- Assisted guests with check-in/check-out and handled reservations.
- Managed phone/in-person inquiries and guest requests.
- Coordinated drivers and transport services for guests.

Waiter

Local Restaurants, Uzbekistan

Exam Invigilator

Innovative Centre, Uzbekistan

- Supervised examinations and ensured compliance with regulations.
- Assisted in organizing test sessions and processing results.

2022

April

–

2022

June

2022

May

–

2023

September

2022

August

–

2023

March

2024

May

–

2025

October

Warehouse Assistant

Tokyo, Japan

- Assisted with receiving, organizing, and storing goods in the warehouse.
- Prepared orders for shipment and ensured accurate packaging.
- Maintained a clean and safe working environment.

Crew Member

McDonald's, Tokyo, Japan

- Provided customer service and processed orders at the counter.
- Assisted with food preparation and maintained cleanliness in the workplace.
- Worked efficiently in a fast-paced environment as part of a team.

Convenience Store Cashier

Family Mart, Tokyo, Japan

- Operated the cash register and handled daily transactions.
- Assisted customers with purchases and inquiries.
- Restocked shelves and ensured proper product display.

Waiter

Caspi Restaurant, Toronto, Canada

- Took orders, served food and beverages, and ensured guest satisfaction.
- Worked closely with kitchen and front-of-house teams during peak hours.

Logistics Coordinator

Uzbekistan

- Coordinate and monitor transportation and delivery schedules.
- Communicate with clients and drivers to ensure timely service.
- Resolve operational issues and maintain accurate records of shipments.