



# TAMIZHSELVAN

+91 9688642603 | [tamizhselvandrd1vx@gmail.com](mailto:tamizhselvandrd1vx@gmail.com)

No: 47, Third cross, Gandhiji Nagar, Ariyankuppam, Pondicherry – 605 007.

Dependable and punctual Housekeeper who works well with others and believes in working hard to satisfy each customer. Over Two years in commercial cleaning Dedicated and energetic professional who works well in fast-paced, high-volume environments. Reliable and responsible with positive attitude.

## Work Experiences

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### Hotel Le Royal Park, Pondicherry, INDIA. [August 2022 TO Present]

4 Star Hotel

- Replenishes all supplies in unit
- Notes and communicates any noted damage, extra dirty units, or lost & found items to their Supervisor
- Knows the Hotel Le Royal Park Core values
- Special projects and other duties may be assigned as needed
- Shampoos and vacuums all carpets, hallways and guest rooms
- Clean all areas of guest room
- Provides towel and trash exchange daily
- Stocks all linens and amenities for the unit and occasionally washes laundry
- Maintains inventory on room supplies, linens, and kitchen supplies within the unit and reports any maintenance needed
- Maintain proper working relationship within the department and property

### RAJ Residency - Pondicherry, India

Oct 2021 – Oct 2022

3 Stars Hotel Residency in Puducherry, India

- Dusting and polishing furniture and fixtures
- Cleaning and sanitizing toilets, showers / bathtubs, countertops and sinks
- Maintaining a clean sanitary kitchen area
- Making beds and changing linens
- Washing windows
- Vacuuming and cleaning carpets and rugs
- Sweeping / vacuuming, polishing and mopping hard floors
- Sorting, washing, loading and unloading laundry
- Ironing clothing items
- Using any cleaning equipment's such as vacuum, mops and other cleaning tools
- Keeping bathrooms stocked with clean linens, toiletries, other supplies
- Cleaning mirrors and other glass surfaces
- Steaming and cleaning
- Emptying trash receptacles and disposing of waste
- Washing binds
- Tidying up rooms
- Monitoring cleaning supplies and ordering more as needed
- Reporting any necessary repairs or replacements

*4 Star Hotel*

*IET Trainee in F&B Production*

- Table setting in a.m. and bringing dishes to the dining room for lunch and dinner for campers to set
- To assist with the serving of food
- To assist with consolidation and proper storage of food after meals
- To clean up after meals and ongoing cleaning to maintain the highest levels of sanitation in the kitchen
- Dishwashing (we usually assign two kitchen workers to dishes and one to pots and pans)
- Food preparation to assist the cook and baker
- Salad Bar preparation
- Beverage preparation i.e bug juice, fruit juices and coffee
- Assist with grilling, meat slicing
- Sweeping and mopping at the end of the day

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## **Education Level**

- ❖ Diploma in Mechanical with – 75% (Year -2013 to 2016) SMVPTC College, Madagadipet, Pondicherry
- ❖ Diploma in Hotel Management (Year 2019 – 2020) did at Indian Academy of Professional Studies, Pondicherry

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## **Skills**

- Customer Relations, Detail Oriented, Directing Customers, Engage with Public, Friendly, Ingratiating Customers, Interpersonal, Patient, People Skills, Verbal Communication, Service Oriented.

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## **Achievements**

- Best Employee of the month in Hotel Le Royal Park, Pondicherry, India.