

# **BODHIKA KUMARA**

# **Personal Information**

Full Name: H.K Bodhika Saumya Kumara

Date of Birth: 14 October 1983

Nationality: Sri Lankan

Gender: Male

Marital Status: Married

Address: B-dul 21 Decembrie 1989, No 67, Cluj-Napoca, 400124, Romania

**Phone:** +40 731 582 756

Email: bodhikasaumya@gmail.com

Languages: English (Fluent), Sinhala (Native)

## **Work Experience**

May 2024 - Present

#### Housekeeping Supervisor - Hampton by Hilton, Cluj-Napoca, Romania

- Supervise housekeeping operations
- Coordinate with front office and engineering for daily operations
- Oversee cleanliness in public areas, offices, and health clubs

Sep 2012 - May 2024

## Housekeeping Supervisor - Hilton Worldwide Hotels, Sri Lanka

- Maintained close liaison with front office for guest check-ins and check-outs
- Supervised maintenance tasks and night cleaning
- Managed cleaning operations across hotel facilities

## Nov 2010 - Aug 2012

## Housekeeping Coordinator - Hilton Dubai Creek, Dubai, U.A.E.

- Coordinated laundry, linen room, and inventory
- Prepared annual housekeeping budget
- Maintained supplier relationships and controlled expenses

**Apr 2008 - Nov 2010** 

Room Attendant - Hilton Dubai Creek, Dubai, U.A.E.

Aug 2006 - Feb 2008

Receptionist - Tangerine Beach Hotel, Sri Lanka

Jan 2005 - Aug 2006

Room Attendant - Tangerine Beach Hotel, Sri Lanka

## **Education and Training**

# G.C.E. Advanced Level (Commerce), 2003

- Accounting (A), Business Studies (B), Economics (C)

#### G.C.E. Ordinary Level, 1999

- Sinhala, Buddhism, English, Science, Social Studies & History, Business & Accounts (Credit), Music (Pass)

## Sri Lanka Institute of Tourism & Hotel Management

- Basic Reception Course (2006) 1 Year
- Basic Housekeeping Course (2004) 1 Year

#### Skills

- Fidelio Management System
- ONQ Lobby System
- Front Office Management
- Customer Care
- Microsoft Office & Digital Tools
- PMS Systems

# **Personal Profile**

Open-minded and flexible professional with a creative approach to hospitality. Highly ambitious, determined, and adaptable under pressure. Actively seeks improvement and thrives in team settings.

## References

1) Mr. Sumith Priyanga, Executive Housekeeper, Hilton

Email: sumith.priyanga@hilton.com, Phone: +94 773 052 509

2) Mrs. Adina Criste, Executive Housekeeper, Hampton by Hilton Cluj

Email: adina.ciobanasu@hilton.com Phone: +40 749 989 885